

**CIVIL SERVICE COMMISSION**

P.O. Box 30002, Lansing, Michigan 48909

[www.michigan.gov/mdcs](http://www.michigan.gov/mdcs)

**ADVISORY BULLETIN**

**No. 4.01-3-2008**

**DATE ISSUED: July 15, 2008**

**POST END DATE: January 15, 2009**

**RULE REFERENCE: 4-1, 4-4**

**REGULATION REFERENCE: 4.01**

**BUREAU/DIVISION CONTACT AREA**

Classifications and Selections

**CONTACT PERSON**

Julie Beal

**TELEPHONE NO.**

(517) 373-6695

**SUBJECT**

**ESTABLISH AND ABOLISH REPORT FOR APRIL - JUNE 2008**

This document should be placed with the referenced rule and/or regulation until the Post End Date.

Classification Specifications can be accessed through the Internet at [http://www.michigan.gov/mdcs/1,1607,7-147-6876\\_8056---,00.html](http://www.michigan.gov/mdcs/1,1607,7-147-6876_8056---,00.html). If you do not have access to the internet, please contact the Civil Service Information Office at (517) 373-3030 or (800) 788-1766.

<u>Job Code(s) Established</u>	<u>Job Code</u>	<u>EEO Cat</u>	<u>Job Class</u>	<u>WC Code</u>	<u>EEO Sub Cd</u>	<u>Effective Date</u>
Human Resources Analyst	HUMRESALT	02	CL2	8810	62	5/8/08
Human Resources Assistant	HUMRESAST	06	CL1	8810	586	5/8/08
Human Resources Specialist	HUMRESSPL	02	CL2	8810	62	5/8/08
Human Resources Technician	HUMRESTCH	05	CL1	8810	593	5/8/08
<b>Total: 4</b>						

<u>Position Code(s) Established</u>	<u>Pos Code</u>	<u>EEO Cat</u>	<u>Pay Schedule</u>	<u>Grade</u>	<u>Unit Des</u>	<u>Exmpt</u>	<u>Shift Elig</u>	<u>Pay Plan</u>	<u>Sal Class</u>	<u>Min</u>	<u>Max</u>	<u>Eff Date</u>
Accountant	ACCOUNTTE	02	NERE-174	9	Y99	N	Y	BWN2	H	\$17.78	\$22.31	6/9/08
Accountant	ACCOUNTTE	02	NERE-174	10	Y99	N	Y	BWN2	H	\$17.11	\$23.56	6/9/08
Human Resources Analyst	HUMRALTE	02	NERE-174	9	Y23	N	Y	BWN2	H	\$17.78	\$22.31	5/8/08
Human Resources Analyst	HUMRALTE	02	NERE-174	9	Y99	N	Y	BWN2	H	\$17.78	\$22.31	5/8/08
Human Resources Analyst	HUMRALTE	02	NERE-174	10	Y23	N	Y	BWN2	H	\$17.11	\$23.56	5/8/08
Human Resources Analyst	HUMRALTE	02	NERE-174	10	Y99	N	Y	BWN2	H	\$17.11	\$23.56	5/8/08
Human Resources Analyst	HUMRALTE	02	NERE-174	P11	Y23	Y	Y	BWE1	H	\$19.10	\$27.85	5/8/08
Human Resources Analyst	HUMRALTE	02	NERE-174	P11	Y99	Y	Y	BWE1	H	\$19.10	\$27.85	5/8/08
Human Resources Analyst	HUMRALTA	02	NERE-180	12	Y23	Y	Y	BWE1	H	\$20.58	\$30.09	5/8/08
Human Resources Analyst	HUMRALTA	02	NERE-180	12	Y99	Y	Y	BWE1	H	\$20.58	\$30.09	5/8/08
Human Resources Analyst-Dept Trn	HUMRATRE	02	NERE-002P	9	Y23	N	Y	BWN2	H	\$18.66	\$30.09	5/8/08
Human Resources Analyst-Dept Trn	HUMRATRE	02	NERE-002P	9	Y99	N	Y	BWN2	H	\$18.66	\$30.09	5/8/08
Human Resources Assistant	HUMRASTE	06	W41-006	7	W41	N	Y	BWN1	H	\$15.97	\$19.80	5/8/08
Human Resources Assistant	HUMRASTE	06	NERE-002	7	Y99	N	Y	BWN2	H	\$15.91	\$19.80	5/8/08
Human Resources Assistant	HUMRASTE	06	W41-006	E8	W41	N	Y	BWN1	H	\$16.86	\$20.74	5/8/08
Human Resources Assistant	HUMRASTE	06	NERE-002	E8	Y99	N	Y	BWN2	H	\$16.84	\$20.74	5/8/08
Human Resources Assistant	HUMRASTA	06	W41-011	9	W41	N	Y	BWN1	H	\$16.85	\$22.15	5/8/08
Human Resources Assistant	HUMRASTA	06	NERE-042	9	Y99	N	Y	BWN2	H	\$16.82	\$22.15	5/8/08
Human Resources Specialist	HUMRSPL2	02	NERE-182	13	Y23	Y	N	BWE1	H	\$21.99	\$32.82	5/8/08
Human Resources Specialist	HUMRSPL2	02	NERE-182	13	Y99	Y	N	BWE1	H	\$21.99	\$32.82	5/8/08
Human Resources Specialist	HUMRSPL3	02	NERE-186	14	Y23	Y	N	BWE1	H	\$24.27	\$36.16	5/8/08
Human Resources Specialist	HUMRSPL3	02	NERE-186	14	Y99	Y	N	BWE1	H	\$24.27	\$36.16	5/8/08
Human Resources Specialist	HUMRSPL4	02	NERE-188	15	Y23	Y	N	BWE1	H	\$27.19	\$40.22	5/8/08
Human Resources Specialist	HUMRSPL4	02	NERE-188	15	Y99	Y	N	BWE1	H	\$27.19	\$40.22	5/8/08
Human Resources Technician	HUMRTCHE	05	NERE-032	8	Y99	N	Y	BWN2	H	\$16.84	\$20.76	5/8/08
Human Resources Technician	HUMRTCHE	05	NERE-032	E9	Y99	N	Y	BWN2	H	\$16.81	\$21.94	5/8/08
Human Resources Technician	HUMRTCHA	05	NERE-034	10	Y99	N	Y	BWN2	H	\$17.86	\$24.45	5/8/08
<b>Total: 27</b>												

NOTE: The actions contained in this report may not be reflected in the April 2008 Compensation Plan Update. It is suggested that these changes be annotated in copies of the plan that are used for daily processing of personnel transactions in order to minimize the possibility of errors.

<u>New/Revised Specifications</u>
Accountant
Human Resources Analyst
Human Resources Assistant
Human Resources Manager
<b>Total: 8</b>

<u>Change</u>	<u>Eff Date</u>
Modify	6/9/08
Establish	5/8/08
Establish	5/8/08
Modify	6/4/08

<u>New/Revised Specifications</u>
Human Resources Specialist
Human Resources Technician
School Principal
Transportation Engineer

<u>Change</u>	<u>Eff Date</u>
Establish	5/8/08
Establish	5/8/08
Modify	4/2/08
Modify	4/2/08

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